



SEDBERGH INTERNATIONAL SUMMER SCHOOL

Road Crossing Policy	
Extent of policy	Sedbergh International Summer School
Policy owner	Gemma Newton
Frequency	Annual
Publication	Staff Training Student Induction Website

The International Summer School ensures that pupils are supervised and implement a procedure for safely crossing roads while on the school campuses and, as far as possible, when off-site on excursions and off-site activities. The aim is to ensure all students cross roads safely.

Summer school pupils are not accustomed to drivers on the left and tend to look the wrong way when crossing the road. Staff therefore always need to strictly supervise students and remind them to look both ways.

To ensure our international pupils know how to cross roads safely, as part of their induction they will practice crossing the road. Staff will follow the instructions below (additional procedure). Any pupils not listening or taking this seriously will practice again before they go on any city excursions, to ensure their safety when offsite.

Policy for crossing any road

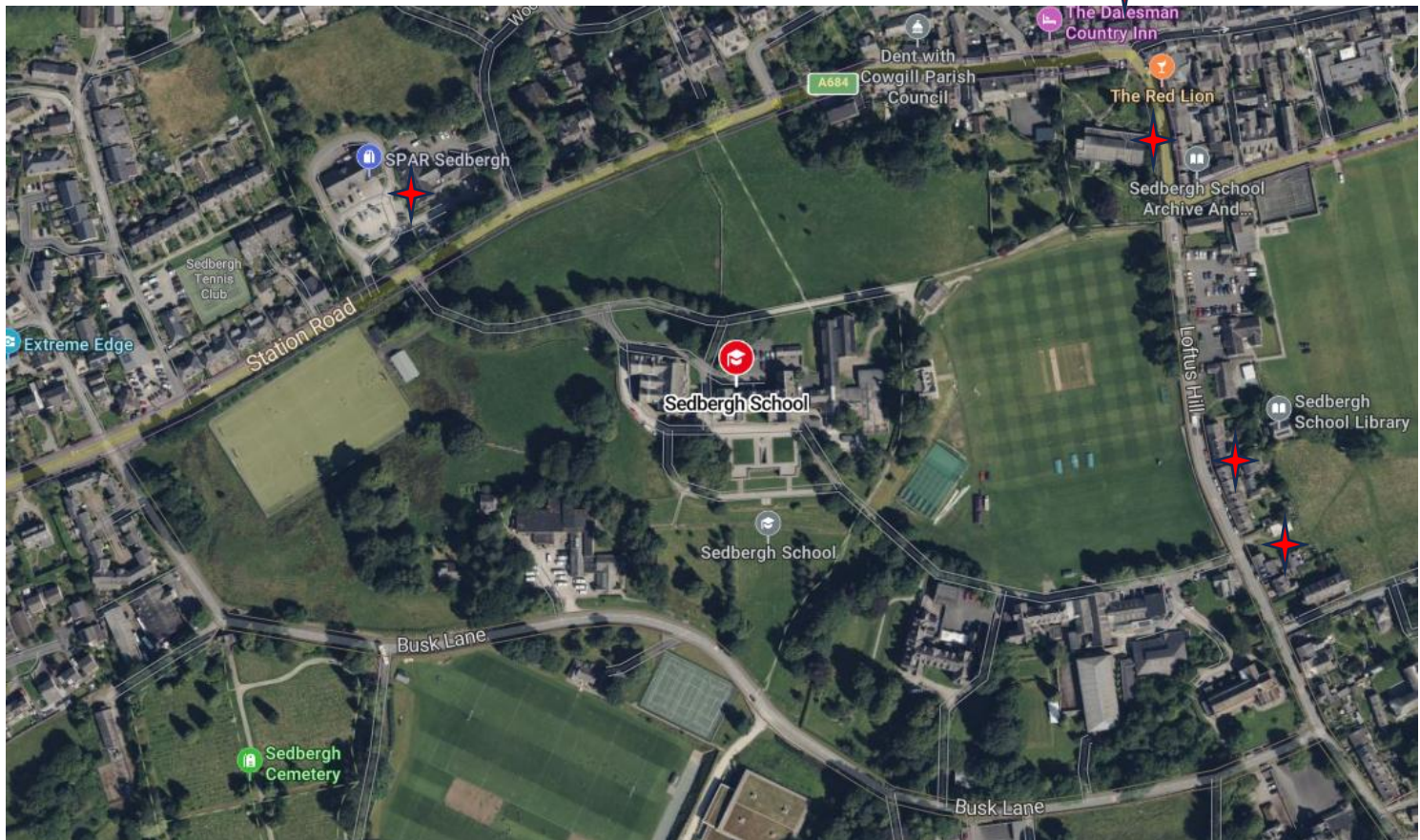
- NO pupil is permitted to cross ANY road unescorted
- ALL pupils to be assembled and briefed about conduct throughout a road crossing prior to departure
- If pupils are carrying items, ensure that they hold things securely and if they drop any items, they must leave it and move on (the member of staff should retrieve the dropped item when it is safe to do so).

Sedbergh Senior School – Risks

1. Sedbergh is busy and students might not be expecting as many cars so close to school buildings.
2. Access from the Bursary entrance is one-way to traffic and is used regularly by staff and delivery vehicles.

3. At the bend on the main road (outside St. Andrew's church), it is difficult to see approaching cars from either direction. Staff should instruct pupils to cross on Back Lane, where it is easier to see approaching cars.
4. Students walking to Robertson & Winder Houses need to cross the road and walk up the path.

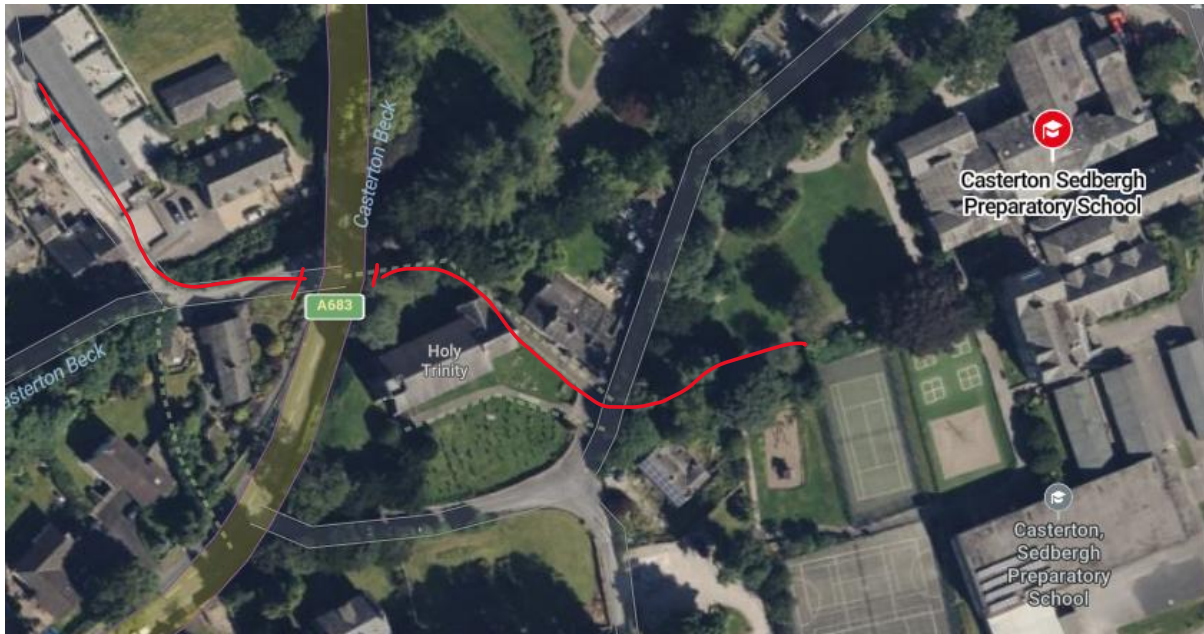
Please see a plan of Sedbergh School below – with key locations marked with red stars.



Casterton Sedbergh Preparatory School - Risks

1. The minor unclassified road at the bottom of church walk – which has a bend to the south – will require a degree of vigilance, as large delivery vehicles use this road to deliver goods and services to the school.
2. The main road is particularly dangerous and must be approached with care and seriousness every time.
3. The A683 Kirkby Lonsdale to Sedbergh Road carries light, agricultural and LGVs. Often drivers do not obey the 30 MPH signs.

Please see below the route from the school to the other side of the road (where activities happen and where the coach for excursions collects and drops off).



Additional policy and procedure for Casterton Sedbergh Preparatory School

The following are deemed **essential** for the safe movement of children across the road between the lower site (sports field, car park) and main site:

- All adults **MUST** be clearly visible to traffic when supervising the crossing pupils.
- The road crossing point has 2 x bends to the left and right, all staff are to be familiar with the road crossing point before supervising pupils.
- Pupils stand quietly near the bollard and await instruction to move up to the yellow line when the staff are ready to move into position.
- A clear command is given: 'Safe to cross. Cross now'.
- Pupils cross quickly and without running.
- When a class is in transit, the members of staff **MUST REMAIN** positioned in the centre of the road either side of the crossing where a clear view can be ascertained, until all children have safely crossed.
- If a car approaches whilst pupils are crossing, a pupil already on the road continues to cross, but a child who has not started to cross should refrain from stepping onto the road.
- Reminders **MUST** be given for students not to have mobile phones in their hands or be listening to music.
- A practice of crossing the road **MUST** be performed during induction of new pupils, keeping in mind the language barrier.
- Students must be asked to remain in silence from the moment they are at the bollard until they arrive at the car park. This not only ensures they can hear any instructions given by staff, but also protects the school's reputation, as there is an agreement in place with a local resident that children moving past the houses on the way to the car park will remain silent.