



# SEDBERGH INTERNATIONAL

## SUMMER SCHOOL

| <b>Behaviour, Rewards and Sanctions Policy</b>  |                                       |
|---|---------------------------------------|
| Version   | 2024.1                                |
| Effective from  | April 2024                            |
| Extent of policy  | Sedbergh International Summer School  |
| Policy owner  | Gemma Newton                          |
| Review by   | March 2025                            |
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| Circulation   | Staff Induction; Parents (by request) |
| Publication   | Website                               |
| <b>See also:</b> Expulsion, Removal and Review Policy; Acceptable ICT Use Policy; Counter-Bullying Policy; Mobile Phone Use Policy. |                                       |

### Overview

Sedbergh International Summer School endeavours to instil good behaviour amongst its pupils at all times. This is done through the high professional standards set and embodied by all staff. In the classroom, good behaviour is the responsibility of the teacher. In the Houses, each House team expects pupils to be helpful, supportive and caring members of their community. During activities, our activity leaders encourage teamwork and good sportsmanship. While off-site, there is a need to maintain the reputation of not only ISS but the Sedbergh School community as a whole, as locals are aware of the School and may not associate poor behaviour with the summer school alone.

The reward for good behaviour is the happy and caring community that ISS is known for, as well as fond memories for all of the students returning to their home countries and spreading the word about their experience. This policy should be considered in line with other policies for Child Protection & Safeguarding (including peer on peer issues), Counter-Bullying, and IT Acceptable Use (which is appended to the E-Safety Policy).

### **Ethos - Sedbergh SPIRIT**

Enabling children to develop positive attitudes and behaviour is vitally important to us at Sedbergh International Summer School. The Sedbergh SPIRIT is at the heart of

everything we do, reflecting the ethos and values of the Sedbergh family. Values that include:

- Self-motivation – a pupil that wants to work hard and do well, is enthusiastic about what they do, active in lessons, activities and in the house.
- Perseverance – a pupil that does not stop trying when things get difficult; they continue to try hard.
- Independence – a pupil with their own goals and interests and an understanding of what they want to do. Independent pupils are self-reliant and understand the importance of ‘doing the right thing’ at all times. If another student asks them to do something they think is wrong, they won’t do it.
- Resilience – a pupil who can adapt to new environments, asking for help when needed and embracing challenges as they arise.
- Imagination – a pupil that can think of new and different ways of doing things and can use this to be creative.
- Teamwork – a pupil that can work with other people, helping the group be better and get more done.

Staff will, at all times, encourage and reward behaviour which reflects these values and will not permit behaviour which threatens the enjoyment of the course for other members of the community.

## **Rewards**

Pupils at Sedbergh ISS are rewarded for their good behaviour and academic or extra-curricular endeavour in a variety of ways.

### **1. House Points**

The four pupil houses are Cautley, Winder, Rawthey and Lune. Each day, pupils are awarded house points for a variety of positive behaviours. For example, teachers may reward points for commendable effort, imagination or collaboration in the classroom; house staff may reward points to pupils who are helpful or caring towards others in the house or consistently have a tidy bedroom or demonstrate good routines around bedtime; activity staff may reward points to pupils who are consistently engaged in activities or show particular cooperation or problem-solving abilities.

Other areas for awarding points could include demonstrating leadership skills or good time management, helping other students and showing resourcefulness.

Overall, all staff members award house points to those pupils who represent the Sedbergh SPIRIT in all its forms. The examples above are by no means exhaustive and staff can use their initiative in rewarding points.

These points are collated and the running tally is announced daily at evening roll call and weekly at the weekly Awards Ceremony, where the winning house will receive an additional reward or celebration.

## 2. Student of the Week Awards

At weekly Awards Assemblies, Teachers and House Parents award 'Student of the Week' certificates for Outstanding Contributions in Lessons or Houses.

## 3. Sedbergh SPIRIT Awards

Also at the Awards Assembly, a 'Sedbergh SPIRIT' certificate is awarded to those pupils who have best demonstrated the core values of the summer school.

## 4. End of Course Report

Prior to their departure, each pupil receives a comprehensive report highlighting their progress and academic attainment in their English lessons, as well as their contribution in the houses and the wider Summer School environment. This includes comments from their teacher, house parent and the Course Director. They are given an English level based on the Common European Framework, with explanations from their teachers on their current level of speaking, writing, reading and listening. An additional reward for good behaviour and attitude during the course is a positive report to take home.

## 5. Other rewards

Small, informal prizes (e.g. sweets, stationery, small toys, etc) may be given throughout the course for winning (or showing the most effort or display of teamwork) in evening activities such as games, quizzes or talent shows.

Pupils may be given other rewards as the summer school sees fit, such as giving pupils items of Sedbergh School uniform or kit, allowing individuals or groups (e.g. houses) additional activities or rewards (e.g. takeaways), and so on.

All such additional rewards should be agreed by the Course Director and cleared with the finance department prior to informing the pupils.

## **Sanctions**

As outlined in the Staff Code of Conduct, corporal punishment must **never** be used on the Summer School, nor should pupils be spoken to or treated in a degrading manner.

Sanctions are explained to all pupils and their parents via the Parent & Student Handbook, and staff are advised of these during induction with the intention that they are applied consistently and transparently. In all instances an attempt is made to understand why pupils behave in certain ways and appropriate support is offered to anyone affected by poor behaviour. All staff will endeavour to guide pupils to strive for the highest standards of behaviour and thus avoid sanctions wherever possible.

Teachers may raise an academic concern if a pupil is struggling to some degree in class. These carry no sanction but are simply to raise awareness of the issue. The Director of Studies (DOS) and their Assistant (ADOS) may change the pupil's assigned group to remedy this, or put support measures in place.

Where behaviour is not in accordance with the Sedbergh ISS ethos, the following are some, but not all, of the sanctions that may be applied:

- Detentions during break times, free time or during activities
- Detention during the Friday night disco
- Removal of pocket money during an excursion
- Removal of free time during an excursion (for Seniors)
- Not being allowed to go on an excursion

### **Higher Sanctions**

Any serious breach of the Summer School Rules, which may include incidents such as bullying, misuse of social media, or bringing or consuming spirits/alcohol in school, is likely to result in removal from the Summer School. Similarly, any pupil found to be vaping, or those who supply vaping equipment, are likely to be removed from the summer school. Please see relevant policies for further details. As these are crimes in the UK, the Police may be involved, and they may issue drugs tests.

Where there is a concern about repeat or serious misconduct, the Course Director will report to the COO, who will launch an investigation. This may result in removal from the course. The Course Director and COO will inform parents of the incidence and reasons for the removal of their child(ren). Where a pupil is repeatedly breaking Summer School rules, they **will** be removed from the course.

### **Searching**

Staff can search a pupil for any item if the pupil agrees.

The COO and staff authorised by the COO have a statutory power to search pupils or their possessions, without consent, where they have reasonable grounds for suspecting that the pupil may have a prohibited item. Prohibited items are:

- knives or weapons
- alcohol
- illegal drugs
- stolen items
- tobacco, cigarette papers or any vaping equipment
- fireworks
- pornographic images

- any article that the member of staff reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person (including the pupil).

### **Confiscation**

Staff can seize any prohibited item found as a result of a search. They can also seize any item, however found, which they consider harmful or detrimental to Summer School discipline.

### **The use of reasonable force**

#### **What is reasonable force?**

1. The term 'reasonable force' covers the broad range of actions used by most teachers at some point in their career that involve a degree of physical contact with pupils.
2. Force is usually used either to control or restrain. This can range from guiding a pupil to safety by the arm through to more extreme circumstances such as breaking up a fight or where a pupil needs to be restrained to prevent violence or injury.
3. 'Reasonable in the circumstances' means using no more force than is needed.
4. As mentioned above, schools generally use force to control pupils and to restrain them. Control means either passive physical contact, such as standing between pupils or blocking a pupil's path, or active physical contact such as leading a pupil by the arm out of a classroom.
5. Restraint means to hold back physically or to bring a pupil under control. It is typically used in more extreme circumstances, for example when two pupils are fighting and refuse to separate without physical intervention.
6. School staff should always try to avoid acting in a way that might cause injury, but in extreme cases it may not always be possible to avoid injuring the pupil.

#### **Who can use reasonable force?**

All members of Summer School staff have a legal power to use reasonable force.

#### **When can reasonable force be used?**

Reasonable force can be used to prevent pupils from hurting themselves or others, from damaging property, or from causing disorder. In a school, force is used for two main purposes – to control pupils or to restrain them. The decision on whether or not to physically intervene is down to the professional judgement of the staff member concerned and should always depend on the individual circumstances.

**Schools can use reasonable force to:**

- remove disruptive children from the classroom where they have refused to follow an instruction to do so;
- prevent a pupil behaving in a way that disrupts a school event or a school trip or visit;
- prevent a pupil leaving the classroom where allowing the pupil to leave would risk their safety or lead to behaviour that disrupts the behaviour of others;
- prevent a pupil from attacking a member of staff or another pupil, or to stop a fight in the playground;
- restrain a pupil at risk of harming themselves through physical outbursts.

**Schools cannot use force as a punishment – it is always unlawful to use force as a punishment. All forms of corporal punishment are not allowed under any circumstances.**

An immediate, detailed written report should be made of any incident involving the use of force as soon as practical after the incident has taken place and forwarded to the Course Director for inclusion in the Incidence Book.