



# SEDBERGH INTERNATIONAL SUMMER SCHOOL

<b>Road Crossing Policy</b>	
Version	2020.2
Effective from	October 2020
Extent of policy	Sedburgh International Summer School
Policy owner	Gemma Newton
Review by	September 2021
Frequency	Annual
Circulation	Staff and Student Induction; Parents (by request)
Publication	Staff handbooks

## **Introduction**

The International Summer School ensures that pupils are supervised and implement a procedure for safely crossing roads while on the school campus and, as far as possible, when off-site on excursions and off-site activities. The aim is to ensure all students cross roads safely. This policy is in compliance with 'Every Child Matters': The Children's Act 2004 and the requirements of the EYFS.

Summer school pupils are not accustomed to drivers on the left and tend to look the wrong way when crossing the road. Staff therefore always need to strictly supervise students and remind them to look both ways.

In order to ensure our international pupils know how to cross roads safely, as part of their induction they will practice crossing the main road towards the playing field. Staff will follow the instructions below (additional procedure). Any pupils not listening or taking this seriously will practice again before they go on any city excursions, to ensure their safety when offsite.

## **Policy for crossing any road**

- NO pupil is permitted to cross ANY road unescorted
- ALL pupils to be assembled and briefed about conduct throughout a road crossing prior to departure

- ALL pupils must be escorted across all roads by an adult/s. Two adults must accompany more than 5 children.
- When more than 16 children are crossing, THREE members of staff will be present.
- If pupils are carrying items ensure that they hold things securely and if they drop any items they must leave it and move on (the member of staff should retrieve the dropped item when it is safe to do so).

#### **Sedbergh Senior School – Risks**

1. Sedbergh is busier than Casterton and students might not be expecting as many cars so close to school buildings.
2. At the bend on the main road (outside St. Paul’s church), it is difficult to see approaching cars from either direction. Staff should try to cross students on Back Lane where it is easier to see approaching cars.

#### **Casterton Sedbergh Preparatory School - Risks**

1. The minor unclassified road at the bottom of church walk which has a bend to the south will also require a degree of vigilance as large delivery vehicles use this road to deliver goods and services to the school.
2. The main road is particularly dangerous and must be approached with care and seriousness every time.
3. The A683 Kirkby Lonsdale to Sedbergh Road carries light, agricultural and LGVs. Often drivers do not obey the 30 MPH signs.

#### **Additional policy and procedure for Casterton Sedbergh Preparatory School**

The following are deemed **essential** for the safe movement of children across the road between the lower site (sports field, car park) and main site:

- All adults **MUST** wear high visibility jackets when supervising the crossing pupils.
- The road crossing point has 2 x bends to the left and right, all staff are to be familiar with the road crossing point before supervising pupils.
- Pupils stand **IN SILENCE AT THE WHITE POSTS** and await instruction to move either across the small road or to move up to the yellow line when the staff are ready to move into position.
- A clear command is given: ‘Safe to cross. Cross now’.
- Pupils cross quickly and without running.
- When a class is in transit, the members of staff **MUST REMAIN** positioned in the centre of the road either side of the crossing where a clear view can be ascertained, until all children have safely crossed.
- With large groups over 16, the third member of staff will wait at the front of the children at the yellow line.
- If a car approaches whilst pupils are crossing, a pupil already on the road continues to cross, but a child who has not started to cross should refrain from stepping onto the road.